

DEPARTMENT OF FISCAL SERVICES

PURCHASING DIVISION



November 15, 2004

To: PROSPECTIVE PROPOSERS AND ALL OTHERS CONCERNED

From: David Santiago, CPPB, Contracts Analyst

Subject: BID-2005-04/DRS – Windscreen Protection for Bentley Elementary,
Lake Brantley High School (Buildings 6, 7 & 8) and Winter Springs High
School (Buildings 5, 6 & 7)

Due Date: December 1, 2004 at 2:00 p.m.

ADDENDUM NO. 1

Total pages: 5

The information included in this Addendum revises, clarifies, or supplements the specifications and other provisions of the contract documents and is considered part and parcel to the Bid Package.

See attached sheets.

Failure to acknowledge receipt of this addendum on the Bid Form, Section 00100 of the Bid Documents may result in disqualification of your bid submittal.

Signature on File

David Santiago, CPPB
Contracts Analyst

Seminole County Purchasing and Public Safety held a walk through on November 10, 2004. The following information is provided as a result of that site visit.

Contractors who need to measure window and door openings are required to check in with the administrative office at each school to sign in and receive a visitor's pass (you **do not** have to call Seminole County or the School Board for authorization).

According to the "Award Criteria" contractors are required to have a "Minimum of three (3) consecutive years of acceptable experience."

Bentley Elementary:

There are two quarter circles on each gable end with a radius of 6'-0". Each one would therefore be 28.3sf exact area or a rectangular area over them of 6'x6' or 36sf.

Lake Brantley High School:

Second floor of buildings 6, 7 & 8 are identical. Openings 4, 6 on the second floor of all three buildings should be bid as **Roll Down**.

All oversized external vent openings must be protected by screening (these openings were mostly located above the second floor windows. These external vent openings should be included in your alternate bids.

Revised bid forms are attached. Public Safety is requesting you provide a "Total Base Bid" (which should be the price of the first floor for each school, BUT, would also like an individual price for each building (i.e. building 6 first floor, building 7 first floor, etc).

Winter Springs High School:

The atrium at Winter Springs High School Buildings 5 & 6 first floor may be bid as roll downs OR screening.

Revised bid forms are attached. Public Safety is requesting you provide a "Total Base Bid" (which should be the price of the first floor for each school, BUT, would also like an individual price for each building (i.e. building 5 first floor, building 6 first floor, etc).

BID FORM
BID #2005-04/DRS

**WINDSCREEN PROTECTION FOR BENTLEY ELEMENTARY, LAKE BRANTLEY
HIGH SCHOOL (BUILDINGS 6. 7. & 8) AND WINTER SPRINGS HIGH SCHOOL
(BUILDINGS 5, 6 & 7)**

Name of Bidder: _____

Mailing Address: _____

Street Address: _____

City/State/Zip: _____

Phone Number: (_____) _____

Fax Number: (_____) _____

License: Type: _____ Number: _____

Pursuant to and in compliance with your notice inviting sealed Bids (Invitation to Bid), Instruction to Bidders, and the other documents relating thereto, the undersigned Bidder, having familiarized himself with the services to be provided to the County, local conditions affecting the performance of the Work, and the cost of the Work, hereby proposes and agrees to perform the services, including transportation fleet, drivers, and all necessary equipment as required in connection with Bid-2005-04/DRS, including Addenda Nos. _____ through _____, on file at the Purchasing Division for the Total Bid hereinafter set forth. Bidder acknowledges that it has read and fully understands all Sections of the Bid-2005-04/DRS.

The undersigned, as Bidder, declares that the only persons or parties interested in this Bid as principals, are those named herein; that this proposal is made without collusion with any person, firm or corporation; and he proposes and agrees, if the Bid is accepted, that he will execute a Contract with the COUNTY; that he will furnish the Bid Security, Insurance Certificates, Endorsements, and Policies, that he is aware that failure to properly comply with the requirements set out in the Bid Documents may result in a finding that the Bidder is non-responsive and may cause a forfeiture of the Bid Security.

The apparent low bidder for this project will be determined by the combined dollar amount of the three (3) base bids and awarded a contract. The bidder shall submit an alternate bid price for the second floor of each school listed. If funding is available and at the sole option of the County, the County may authorize the awarded contractor to furnish windscreen protection on any or all of the alternate bids.

BENTLEY ELEMENTARY (FIRST FLOOR ONLY)

TOTAL AMOUNT OF BASE BID: _____
Numbers

(IN WORDS)

BENTLEY ELEMENTARY (SECOND FLOOR ONLY)

ALTERNATE TOTAL AMOUNT: _____
Numbers

(IN WORDS)

LAKE BRANTLEY HIGH (BUILDINGS 6, 7, & 8, FIRST FLOOR ONLY)

TOTAL AMOUNT OF BASE BID: _____
Numbers

(IN WORDS)

\$ _____ \$ _____ \$ _____
(Bldg 6, First Floor ONLY) (Bldg 7, First Floor ONLY) (Bldg 8, First Floor ONLY)

LAKE BRANTLEY HIGH (BUILDINGS 6, 7, & 8, SECOND FLOOR ONLY)

ALTERNATE TOTAL AMOUNT: _____
Numbers

(IN WORDS)

\$ _____ \$ _____ \$ _____
(Bldg 6, Second Floor ONLY) (Bldg 7, Second Floor ONLY) (Bldg 8, Second Floor ONLY)

WINTER SPRINGS HIGH (BUILDINGS 5, 6, & 7, FIRST FLOOR ONLY)

TOTAL AMOUNT OF BASE BID: _____
Numbers

(IN WORDS)

\$ _____ \$ _____ \$ _____
(Bldg 5, First Floor ONLY) (Bldg 6, First Floor ONLY) (Bldg 7, First Floor ONLY)

WINTER SPRINGS HIGH (BUILDINGS 5, 6, & 7, SECOND FLOOR ONLY)

ALTERNATE TOTAL AMOUNT: _____
Numbers

(IN WORDS)

\$ _____ \$ _____ \$ _____
(Bldg 5, Second Floor ONLY) (Bldg 6, Second Floor ONLY) (Bldg 7, Second Floor ONLY)

1. The Bidder acknowledges that the Total Amount of Bid stated above includes compensation for all Work, labor, permits, bonds, equipment, materials, and any and all incidental costs necessary for the proper execution of the required services. **THESE SERVICES MUST BE COMPLETED, INSPECTED AND REQUEST FOR PAYMENT SUBMITTED ON OR BEFORE MAY 31, 2005.**

IN WITNESS WHEREOF, BIDDER has hereunto executed this BID FORM this _____ day of _____, 2004.

(Name of BIDDER)

(Signature of person signing this BID FORM)

(Title of person signing this BID FORM)

(Printed name of person signing this BID FORM)

ACCOMPANYING THIS BID IS _____

(insert the word(s) "cashier's check," bidder's bond," certified check," or other security as provided by law, as the case may be) in an amount equal to at least five percent (5%) of the Total Bid, payable to the Board of County Commissioners. The undersigned deposits above-named security as a Bid guarantee and agrees that it shall be forfeited to the COUNTY as liquidated damages in case this Bid is accepted by the COUNTY and the undersigned fails to execute an Agreement with the COUNTY as specified in the Contract Documents accompanied by the required Payment and faithful Performance Bonds with Sureties satisfactory to the COUNTY, and accompanied by the required certificates of insurance coverage, and endorsements. Should the COUNTY be required to engage the services of an attorney in connection with the enforcement of this Bid, Bidder promises to pay COUNTY's reasonable attorney's fees and costs (including attorney's fees and costs on appeals) incurred with or without suit.